

Wedding/Small Event Request Form

Historical Museum at Fort Missoula
Building #322 - Fort Missoula
Missoula, MT 59804
(406) 728-3476

Prior to receiving your nonrefundable \$50 deposit, the agreed-upon date of your wedding or small event is recorded, but not guaranteed. Upon receipt of the deposit, that date will be confirmed and guaranteed for your use.

No unauthorized driving on the premises without prior authorization and coordination from Groundskeeper Gregg Potter, 550-3527, 273-0292, at least 2 days in advance.

Date of wedding/event _____ Beginning at _____ am/pm

Hours Requested for grounds use: _____ am/pm until _____ am/pm

Hours Requested for Museum: _____ am/pm until _____ am/pm

NOTE: Museum requires a \$25/hour surcharge beyond normal open hours.

Individual(s) Renting: _____

Address: _____

Phone Number: _____ Alternate Phone Number: _____

Insurance Company: _____

Facilities Requested: _____

Anticipated Attendance: _____ Will Food Be Served? _____ Alcohol? _____

Name/Address of Caterer: _____

Total Cost: \$ _____	Balance due: \$ _____	Entire Amount due prior to event
Deposit: \$ _____	Payment: \$ _____	
Balance: \$ _____	New Balance: \$ _____	Balance: \$ _____
Date paid: _____	Date paid: _____	Date paid: _____

Refundable Security Deposit: rec'd \$ _____ / / returned \$ _____ / / .

Agreed to this _____ day of _____, 20____.

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Renter