

# Missoula Board of Trustees

## for the Historical Museum at Fort Missoula

Minutes, January 10, 2011

Attending: Michael Fussell, Chair; Addrien Marx; Robert Tutskey; John Rimel, alternate; Don Spritzer, alternate; Robert M. Brown, Executive Director.

Guests: none.

Order: Fussell called the meeting to order at 12:02 p.m. in Building T-1.

Public Comment on Non-Agenda Items: There was none.

Approval of Minutes: Marx moved and Spritzer seconded approval of the minutes for the December 20, 2010, Trustee Meeting; motion passed.

Correspondence: Brown noted the correspondence in the Director's Report: in particular the update letter to the front line volunteers and the letter from the Fire Department about renaming the streets at Fort Missoula for better emergency service response. There was some discussion about the possible names for the roads.

Executive Director's Report: Brown reviewed his report: attendance is normal, last year's group attendance was high because of the art museum collaboration, staff will be working on upgrading the permanent exhibit this winter, the Homestead Cabin's re-thinking is complete, staff learned a lot from the workshop on the Myers-Briggs personality types, Carolyn Thompson is now officially the Museum's Volunteer Coordinator, Brown will be at the Mountain-Plains Museums Association's board meeting in Helena of February 3 and 4 as one of this year's convention chairs, Brown will meet with the Missoula Cemetery board on March 3 to discuss partnering on the Stories and Stones program, and Diane Sands will be working on the Montana History Conference while in Helena for the legislature. There was discussion about Brown's recent computer problems and the decision to join the county's IT program.

### Old Business:

- Brown will be meeting with Missoula County Facility Manager Larry Farnes on January 11, to discuss signing a contract for asbestos-removal, proceeding on the lift project, and for having wireless monitoring of the boiler.
- Fussell reported that most responses had be returned on the Executive Director's Annual Performance Evaluation, and he will be meeting with Brown later in the week.
- Brown thanked Tutskey and Glynn for returning their Board Self-Evaluation forms and requested the others to complete and return theirs.

### New Business:

- Marx moved and Tutskey seconded that Fussell be re-elected as Chair for the year 2011; Fussell accepted and the motion carried.

- The Board reviewed the Museum's Mission Policy, Vision Statement, and Ethics Policy.
- Tutskey and Brown presented the Ethics and Disclosure Statement the Administration Committee had created. Spritzer moved and Tutskey seconded adoption, motion carried. All Trustees completed their statements and handed them to Brown.
- Tutskey moved and Rimel seconded that Gary Glynn be given the Lt. James A. Moss award for service to the Museum. The award will be given to Glynn at the Friends Annual Meeting in April.

Comments: There were no comments.

Claims: There were no claims.

The next regularly scheduled business meeting will be a week early, on February 14, 2011, noon, at Building T-1.

Fussell adjourned the meeting at 12:45 p.m.

Drafted 1/10/11, Robert M. Brown