

Missoula Board of Trustees

for the Historical Museum at Fort Missoula

Minutes, November 15, 2010

Attending: Michael Fussell, Chair; Addrien Marx, Robert Tutskey, Gary Glynn, alternate; John Rimel, alternate; Robert M. Brown, Executive Director.

Guests: Coby Johnson, President, Friends of the Historical Museum.

Order: Fussell called the meeting to order at 12:08 p.m. in Building T-1. Condolences were given to Fussell for the passing of his father.

Public Comment on Non-Agenda Items: Johnson mentioned that the Friends of the Historical Museum were selling raffle tickets for a quilt, several purchases were made.

Approval of Minutes: Glynn moved and Rimel seconded approval of the minutes for the October 18, 2010, Trustee Meeting; motion passed. Fussell arrived to take over the chair.

Correspondence: Brown noted the correspondence in the Director's Report: the reminder letters to the Preserving Missoula County's History Grant award recipients, and the letter about cheese curds. Brown then passed out the progress reports he had received from the Friends of 2 Rivers, Save Open Space, and the Rocky Mountain Museum of Military History for their Preserving Missoula County's History Grant awards.

Executive Director's Report: Brown reviewed his report: paid and free attendance was up a little, group attendance was down but was explained by the scheduling of school tours and the big month in September, the airport exhibit is drawing great attention, Marx noted that the Seeley Lake exhibit was a great success and a great example of cooperation, the Halloween exhibit at the library was very popular, the Museum is currently getting ready for the November 21 opening of the holiday exhibit *Snowflake Sonata*, the Veterans Stand Down had some problems but Brown commented that as a community partner we should be willing to do it again, the tree removal at the Museum has made a big difference in the appearance of the grounds, the ADA ramp and platform for the school have been completed by an Eagle Scout, Experience Works employee Phillips continues to do great work on buildings and grounds, Sheriff Deputy King gave a safety and security talk for Museum staff and front desk volunteers, work continues on the job description for the Volunteer Coordinator, Brown learned a lot from his accreditation review of the Texas museum he visited for the American Association of Museums, and he reminded the Trustees that the next Friends Board meeting was November 18.

Old Business:

- In Building T-1, the new boiler has been repaired, the trim on the western part of the building is painted, the walls in the courtroom are ready to be removed, and the carpet is ready to be pulled. All other projects are waiting on Larry Farnes to obtain bids.

- Fussell has still not received any feedback from anyone on the Executive Director's Annual Performance Evaluation. Fussell will send out yet another email. Brown noted that Missoula County Human Resources were wondering where the evaluation was.

New Business:

- Brown reported on the success of the Friends Used Book Sale: \$1,725.25 on Thursday, \$715.95 on Friday, \$676.50 on Saturday, and \$300.55 on Sunday, for a total of \$3,418.25, with several IOUs to be paid. There was discussion about the need for better signage and some more publicity next year. A mailing list has been collected from this year's attendees. Rimel volunteered book boxes for next year from Mountain Press Publishing.
- Brown updated the Trustees on the President Theodore Roosevelt programs on November 17 – a special reception at 5:45 in the Museum and a 7:00 show in Heritage Hall. Proceeds will go to Collections. The program is being arranged by Museum Collections Aide Kim Kaufman. Brown will be promoting it on KECI at 5:30 am, November 17.
- In order to get the 2011 Trustee meeting schedule on the Museum's website, and to take into account the need to move some Monday meetings from the third Monday of the month for holiday and Fair purposes, Tutskey moved and Rimel seconded that the 2011 meetings be held on January 10, February 14, March 21, April 18, May 16, June 20, July 18, August 22, September 19, October 17, November 21, and December 19; motion carried.
- Brown noted that the next meeting would be Glynn's last meeting as a Trustee and thanked him for all of his past service. Brown also thanked Tutskey for accepting another term as Trustee.
- There was discussion about the Trolley Barn and when it might be finished. Nothing was resolved.

Comments: There were no comments.

Claims: Claims were approved for \$1,250.00 to Able Tree Service for tree removal, and \$1,445.00 to Sentinel Mechanical for T-1 boiler repair.

The next regularly scheduled business meeting will be December 20, 2010, noon, at Building T-1.

Fussell adjourned the meeting at 12:48 p.m.

Drafted 11/15/10, Robert M. Brown