

# Missoula Board of Trustees

for the Historical Museum at Fort Missoula

Minutes, December 21, 2009

Attending: Gary Glynn, Chair; Robert Tutskey; Addrien Marx, alternate; John Rimel, alternate; Robert M. Brown, Executive Director.

Guests: None.

Order: Glynn called the meeting to order at 12:06 p.m.

Public Comment on Non-Agenda Items: There were no comments.

Approval of Minutes: Marx moved and Tutskey seconded approval of the minutes for the November 16, 2009 Trustee Meeting; motion passed.

Correspondence: Brown cited the correspondence included in the Director's Report.

Executive Director's Report: Brown reviewed his report: attendance is exactly the same as last November, even as school group attendance is way up because of the collaborative 5<sup>th</sup> grade program with the art museum; work continues on the 1910 fire exhibit with the script nearing completion; there was a low turnout for the opening of the holiday doll exhibit; the November 1 work party got a lot done towards getting the Museum ready for accreditation and Rimel volunteered that some of the "still to do" list could be done in the coming months before accreditation – especially critter-proofing the NCO Quarters; Sands is working with the Montana Historical Society to bring the 2011 history conference to Missoula as part of the commemoration of the start of World War II and the internment camps; the Annual Fund letter has been sent out requesting donations in the name of Bert Benedetti towards work on Building T-1; Brown inadvertently left off Pat Turnage's name as participating in the KUFM pledge drive; the Friends decided to make the Museum's Executive Director their official Chief Executive Officer to facilitate with federal grants; and the Friends Board will be meeting as a Committee of the Whole on January 7 to discuss fundraising needs, the Trustees are strongly encouraged to attend.

## Old Business:

- Brown updated the Board on the Post Headquarters building: Brown and Sands met with Missoula County Chief Administrative Officer Dale Bickell and Chief Financial Officer Andrew Czorny on December 1 to discuss ways to help the Museum fund the T-1 debt. Topics included rentals, the permissive mill levy, and restructuring the debt to spread the obligation out over more years to make the annual payments easier for the Museum. Also discussed was obtaining county help in making T-1 ADA accessible; Bickell will look into that financing. Brown attended the National Park Service "Listening Session" on the Japanese-American Internment Camp Site Grant Program in Seattle on December 2. The session was not highly attended and Brown had a chance to network and push the Museum's programs and needs.

- With the accreditation team's visit occurring April 12-13, and the Trustee Meeting scheduled for April 19; to avoid back-to-back Monday meetings, Rimel moved and Tutskey seconded that the April Trustee Meeting be moved to April 12; motion carried.

New Business:

- Brown will email the Trustees this year's Self-Evaluation form, which is to be returned by February 1.
- Staff is working on the Strategic Plan for FY 11-FY 13, and the draft will be circulated to the Strategic Plan Committee.
- Tutskey moved and Rimel seconded that future Trustee Meetings be moved to Building T-1, the Alien Detention Camp headquarters building, effective with the January 11 meeting; motion carried. Meetings will still be at noon and Trustees will bring their lunches.
- This being Glynn's last meeting as Chair, Brown thanked him for his hard work and dedication; a round of applause followed.

Comments: There were no comments.

Claims: A claim was approved for \$3,000.00 to Friends of the Nine-Mile Ranger Station for their Preserving Missoula County's History grant.

The next regularly scheduled business meeting will be January 11, 2010, noon, at Building T-1.

Glynn adjourned the meeting at 12:43 p.m.

Drafted 12/23/09, Robert M. Brown